



Application Form

Child's Details

Last Name	
First Name	
Middle Name	
Proposed date of entry to school d/m/y	
Date of Birth d/m/y	
Place of Birth	
Gender f/m	
Nationality	
Mother Tongue	
Other languages spoken at home	
Any significant medical details relating to your child	
Any other details you would like us to know about your child	

Family Details

Home Address			
Home Phone Number			
	Mother	Father	
Last Name		Last Name	
First Name		First Name	
Nationality		Nationality	
Mother Tongue		Mother Tongue	
Mobile Number		Mobile Number	
Email Address		Email Address	



Brothers/sisters		
Name	Age	Current School attending and grade level

Current School

Name School	
Address	
City	
Country	
Grade level successfully completed	
Language of instruction	
Curriculum followed	

Employer Details

	Mother	Father
Employer's Name		
Business Title		
Business Address		
Telephone		
Email		

Invoice to be sent to employer parent

Company details for invoicing if applicable

Contact Name	
Position	
Company Name	
Address	
Country	
VAT No.	
Telephone	
Email	



Additional Information

Who is the contact person in your company who deals with Relocation?

Name	
Address	
Position	
Address	
Country	
Telephone	
Email	

From where did you first receive information about St Paul's British Primary School?

Recommendation from existing/former parent

Information from your employer

Website

Information from a relocation agency

Advertisement in

Other (please specify) _____

Why did you choose St Paul's British Primary School?

Reputation

Ambience

Location

Fee structure

Other (please specify) _____

Please read the Terms and Conditions overleaf



Terms and Conditions

- Fees, as detailed on the School Fees Information Sheet, are invoiced on an annual basis, and are due within 30 days of the invoice.
- Fees may be paid **by bank transfer** to the school account:

Name: St Paul's British Primary
Address: Stationsstraat 3, 3080 Tervuren, Belgium
IBAN: BE97 3100 3643 9249
BIC: BBRUBEBB

- A non-refundable application fee, payable at the time of application, of Euros 785 is charged. This is reduced to Euros 680 for each subsequent child in the family.
- Submission of an application form does not guarantee that a place will be available. A place cannot be reserved until the application fee has been paid.
- **One term's written notice of withdrawal is required, or fees for the following term are charged in lieu of notice.** Final dates for giving notice are the 30th September, 31st January and 30th April for withdrawal at the end the autumn, spring and summer terms respectively.
- All fees are non-refundable should a child be withdrawn for any reason, without the appropriate notice having been given.
- The school reserves the right to revise fees and fee structure before the start of any term. Every effort is made to hold fees fixed for a minimum of one school year.
- Parents are jointly and severally responsible for all fees due. When requested, the school will invoice fees direct to a parent's employer - but proper payment of fees remains the responsibility of the parents

I/We hereby apply for enrolment and have read and accept the Terms and Conditions.

Date of Application _____ Signature of parent _____